

## Minnesota Board of Nursing DATA INVENTORY

The following is an inventory of data categories maintained by the Minnesota Board of Nursing in accordance with the Minnesota Data Practices Act (Minn. Stat. § 13.025). Please direct questions to the Minnesota Board of Nursing office or the responsible authority.

Minnesota Board of Nursing  
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Responsible Authority:  
Shirley A. Brekken, Executive Director  
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Category of Data	Description	Data Classification & MN Statute	Purpose/Use	Authorized Recipient(s)
Employee/Personnel Data	Data on current & former employees, applicants, volunteers, & contractors	Private; nonpublic  Minn. Stat. § 13.43	To perform personnel actions	Staff whose work assignment requires access (HR or management); labor organizations; Bureau of Mediation Services
Applicant for Licensure Data	Application data on current & former applicants for licensure	Name and designated address are public; all other data are private  Minn. Stat. § 13.41	To evaluate qualifications for licensure	Staff whose work assignment requires access and Board Members
Licensee Data	Application data on licensed nurses, includes renewals and PHN applications	All data is public except SSN and responses to grounds questions  Minn. Stat. § 13.41	To determine authority to practice	Private data: Staff whose work assignment requires access and Board Members Public data: Public

Complaint Data (active investigative)	Data on current & former applicants or licensed nurses	Confidential  Minn. Stat. § 13.41	To investigate complaints under the jurisdiction of the Board	Staff whose work assignment requires access; Office of the Attorney General; and Board Members
Complaint Data (closed investigative)	Data on current & former applicants or nurses	Private  Minn. Stat. § 13.41	To consider in the event of a pattern of conduct or repeat behavior	Staff whose work assignment requires access; Office of the Attorney General; and the subject of the data
Compliance Data (active investigative)	Reports, submissions, evaluations, assessments and all other data created in connection with mandated compliance with an Agreement for Corrective Action or Disciplinary order	Confidential  Minn. Stat. § 13.41	To investigate complaints under the jurisdiction of the Board and determine appropriate remedial and corrective action	Staff whose work assignment requires access; Office of the Attorney General and Board Members

Initial approval: 7/11/2016